



June 7, 2016

**NOTICE OF REGULAR, EXECUTIVE SESSION AND WORK SESSION OF THE COCONINO
COUNTY BOARD OF SUPERVISORS**

AND

FLOOD CONTROL DISTRICT BOARD OF DIRECTORS

AND

PUBLIC HEALTH SERVICES DISTRICT BOARD OF DIRECTORS

AND

JAIL DISTRICT BOARD OF DIRECTORS

PURSUANT TO A.R.S. § 38-431.02

9:00 a.m. – Regular Session

10:00 a.m. – Executive Session

1:15 p.m. – Work Session

**First Floor Meeting Room
219 E. Cherry, Flagstaff, Arizona**

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend either in person or by telephone conference call. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7144. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess in Executive Session

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

Call to the Public for items not on the Agenda

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited to a five-minute presentation.

Consent Agenda

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

As a reminder, if you are carrying a cell phone, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.

Call to Order

Pledge of Allegiance

Call to the Public for Items not on the Agenda

Recognitions

- A. Recognition of Certified Public Manager Program graduates.

Proclamation

Proclaim June 8, 2016 as Coconino County Cultural Diversity Day. **Human Resources.**

Board of Supervisors Consent Agenda

1. Approve the minutes from the April 19, 2016, April 26, 2016, May 2, 2016, May 3, 2016, May 4, 2016, May 5, 2016, May 6, 2016, May 9, 2016 and May 13, 2016 Board meetings.
2. Ratify and/or approve all warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Information</u>	<u>Computer Register Totals</u>
04/28/16	91608139-91608350	\$1,265,382.65
04/28/16	EFT 4316-4364	\$93,111.29
05/05/16	91608351-91608503	\$1,470,490.08
05/05/16	EFT 4365-4397	\$211,467.93
05/12/16	91608504-91608706	\$1,111,633.29
05/12/16	EFT 4398-4452	\$84,480.27
05/19/16	91608708-91608932	\$1,072,046.44
05/19/16	EFT 4453-4493	\$174,736.80
05/26/16	91608935-91609126	\$1,676,514.72
05/26/16	EFT 4494-4552	\$138,762.90

3. Adopt Resolution 2016-28 to correct the tax roll as noted on the Tax Roll Correction Summary dated May 19, 2016. **Assessor**
4. Approve the First Amendment with Treatment Assessment Screening Center, Inc. (TASC) for urine and oral fluid testing for clients of the Adult Probation Department and the Coconino County DUI/Drug Court for FY 2017 in an amount not to exceed \$130,000.00. **Adult Probation**

5. Approve Resolution 2016-26 regarding the additional State Mid-Year Funding Modifications for an increase in revenue of \$10,051.00 for FY 2016 salaries and employee related expenses funded by state grants and approval of corresponding budget adjustment. **Adult Probation**
6. Approve the appointment of Valerie Webber to serve as Deputy Clerk of the Board to accept legal service on behalf of the County in the Clerk's absence. **Board of Supervisors**
7. Approve the appointment of Rose Toehe to the Coconino County Inter-Tribal Advisory Council for a 6-year term to begin June 7, 2016 and expire June 6, 2022. **Board of Supervisors**
8. Approve the appointment of Waylon Honga to the Coconino County Inter-Tribal Advisory Council for a 6-year term to begin June 7, 2016 and expire June 6, 2022. **Board of Supervisors.**
9. Approve Resolution 2016 - 22, directing the County Treasurer to re-issue a warrant in the amount of \$220.77 to replace a one-time compensation warrant issued to employee Juanita Hernandez. **Board of Supervisors**
10. Approve community grant funding from District 5 in the amount of \$3,500 to To'Nanees'Dizi Local Government to assist with costs for the Tuba City 3rd of July Community Celebration. **Board of Supervisors**
11. Approve community grant funding from District 4 in the amount of \$300 and District 5 in the amount of \$700 for a total of \$1000 to Kaibeto Chapter to assist with costs for the annual Community Ownership Conference. **Board of Supervisors**
12. Approve Community Grant Funding from District 1 in the amount of \$500 and District 2 in the amount of \$750.00, to the Friends of Flagstaff's Future to assist with a non-partisan Voter Engagement campaign to education Flagstaff votes about the 2016 local elections. **Board of Supervisors**
13. Approve Community grant funding from District 1 in the amount of \$200, District 2 in the amount of \$500, District 3 in the amount of \$200 and District 4 in the amount of \$500 to the Southside Community Association for the community Juneteenth event. **Board of Supervisors**
14. Approve Community Grant Funding from District 1 in the amount of \$837.44, District 2 in the amount of \$837.44 and District 4 in the amount of \$837.44 to Coconino County Sheriff's Search and Rescue Flagstaff Unit, Inc. in the total amount of \$2,512.32 to assist with the purchase of curriculum for the "Hug a Tree" program for children's safety in the wilderness. **Board of Supervisors**
15. Approve Community Grant Funding from District 2 in the amount of \$1,000.00 to the Back to Flagstaff Organization to assists with costs for the biennial celebration of culture, traditions, heritage and contributions of the Flagstaff's African American community. **Board of Supervisors**

16. Approve Community Grant funding from District 1 in the amount of \$250.00 and District 2 in the amount of \$3,250.00; for a total of \$3,500.00 to Nuestras Raices, Inc. to assist with providing a free Summertime Tardeada (Festival) to educate the Flagstaff community of traditional and cultural music, art and dance and sharing Flagstaff's Hispanic history. **Board of Supervisors**
17. Appoint Irene Alvarado of DES Employment Service to Coconino County Workforce Development Board to represent Wagner-Peyser and other mandated programs for a term ending two years after the WIOA Transition Year which concludes June 30, 2016. **Career Center**
18. Set for hearing on June 21 at 6:00PM: Case No AB-16-001: A request for an Abandonment of an unimproved portion of Sinclair Street that will be abandoned to accepting adjacent property owners. The portion of Sinclair Street to be abandoned is located north of Cox Avenue in the Mount Dell subdivision and recorded on Assessor's Map 112, page 11. Applicant: Coconino County Public Works. **Community Development**
19. Approve Intergovernmental Agreement # ADES15-089142 Amendment No. 3 between Coconino County Community Services (CCCS) and AZ Department of Economic Security (ADES) for a cumulative reimbursement ceiling for the period July 1, 2016 through June 30, 2017 in the amount of \$678,169 and corresponding FY17 budget adjustment. **Community Services.**
20. Approval of Transfer of Funds in the Amount of \$150,000 to correct historical error in a prior mischaracterization of state funds as federal funds, and move these state funds from the federal account to the proper state account. **County Attorney**
21. Approval of a budget adjustment, transfer and payment to the Arizona Public Safety Personnel Retirement System in FY2016 in the amount of \$10,000,000. **County Manager**
22. Approve an Intergovernmental Agreement (IGA) by and between Coconino County and City of Page for improvements to the Public Safety Building at 547 Vista Avenue, Page, Arizona that houses the Page Justice and Page Municipal Courts. **Facilities**
23. Approve the third renewal of an Agreement with BEC Southwest for Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Finance**
24. Approve the third renewal of an Agreement with FCI Constructors Inc. for Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Finance**
25. Approve the third renewal of an Agreement with Sky Construction and Engineering for Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Finance**
26. Approve an amendment of the existing contract for insurance broker services with Willis of Arizona effective July 1, 2016, to continue inclusion of workers' compensation insurance marketing, placement, and administration thereof; and renew the amended contract for all insurance broker services for FY17. **Human Resources**
27. Approve recommended Property, Casualty, & Workers' Compensation Insurance Coverage Package for FY17. **Human Resources**
28. Approve the OnBase (EDMS) Annual Maintenance Contract Renewal for FY 2017 in the amount of \$52,815.04. **Information Technology**

29. Approve Resolution 2016-24, to participate in the Family Counseling Program for fiscal year 2017 and provide additional matching funds of \$3,012.00, which is the match to the State's additional contribution of \$15,673.00 for a total of \$18,685.00. **Juvenile**
30. Approve the First Contract Extension of the Juvenile Court Contract Counsel Agreement between Coconino County and the Law Office of Daniel B. Kaiser, P.C., and Harris and Winger, P.C., for legally mandated court representation of indigent adults, juveniles and children in delinquency, dependency, severance, Title 8 guardianships and criminal matters in the amount of \$62,500 for Fiscal Year 2016-2017. **Legal Defender**
31. Approve appointment of Ellen Parish as Commissioner for the Parks and Recreation Commission, representing District 4, to replace Commissioner Shannon Shoots. **Parks and Recreation**
32. Approve Amendment 2 to the existing Use Permit between Flagstaff Extreme LLC and Coconino County, providing for expanded activities within the existing use area, expansion of the use area, and addition of two additional use permit terms extensions, at no cost to the County. **Parks and Recreation**
33. Approve the repair of Caterpillar equipment by the local authorized dealer, Empire Southwest for FY17, not to exceed \$130,000.00. **Public Works**
34. Approve repairs to Mack trucks by authorized dealer, Vanguard Truck Center, not to exceed \$100,000.00 for FY17. **Public Works**
35. Approve repairs to Freightliner trucks by authorized dealer, Freightliner of Arizona, not to exceed \$80,000 for FY2017. **Public Works**
36. Approve the purchase of Caterpillar equipment parts from Empire Southwest not to exceed \$160,000.00 for FY17. **Public Works**
37. Approve the use of Voyager Fleet Systems for fuel credit cards under Arizona State Contract ADSP014-056805 in an amount not to exceed \$150,000 for FY17. **Public Works**
38. Approve the purchase of fuel for County vehicles from the City of Flagstaff fuel yard in an amount not to exceed \$90,000.00 for FY17. **Public Works**
39. Approve the purchase of auto parts from Grand Canyon Auto Supply (NAPA) under Arizona State Contract ADSP016-129364, not to exceed \$60,000.00 for FY17. **Public Works**
40. Approve the purchase of tires from Golightly Inc. under Arizona State Contracts ADSP016-122307 and ADSP016-117140, not to exceed \$150,000.00 for FY17. **Public Works**
41. Approve the payment of landfill fees to the City of Flagstaff for FY2017 in the amount of \$76,195.00. **Public Works**
42. Approve the second renewal of an Agreement with Ferrellgas, Inc. to purchase propane for a one year period beginning July 1, 2016, in the amount of \$70,000.00. **Public Works**

43. Approve the purchase of one Caterpillar AWD motor grader without snow wing under City of Tucson Contract No. 120377 from Empire Southwest LLC, in the amount of \$369,142.69.

Public Works

44. Approve the purchase of two Caterpillar AWD motor graders with snow wings under City of Tucson Contract No. 120377 from Empire Southwest LLC, in the amount of \$820,260.62.

Public Works

45. Approve the purchase of two 5,500 gallon stainless steel water trailers under City of Tucson Contract No. 120377 from Empire Southwest LLC, in the amount of \$240,981.26. **Public Works**

46. Approve the third renewal of an Agreement with Pro Petroleum Inc. to purchase bulk fuel for a one year period beginning July 1, 2016, not to exceed \$800,000.00. **Public Works**

47. Approve the second renewal of an Agreement with ATL, Inc. and the County for on-call geotechnical services for projects up to \$100,000.00. **Public Works**

48. Approve the Agreement with CRM of America LLC to provide waste tire disposal for a one year period at the cost of \$173,662.00. **Public Works**

49. Cancellation of election for the office of Precinct Committeeman to be held on August 30, 2016 and declaring the candidate(s) who filed a nomination petition an "elected" precinct committeeman. **Recorder**

50. Approve a budget adjustment in the amount of \$7,150 with a carryover of \$1,500 from FY15 for the fourth annual Coconino County Teacher of the Year Event held on April 20, 2016.

Superintendent of Schools

51. Approve Resolution 2016-23; Intergovernmental Agreement between Coconino County Superintendent of Schools and the Alpine Leadership Academy/Flagstaff Unified School District, to provide instructional support in the area of environmental education through December 2016 in the amount of \$7,500; and a corresponding budget adjustment. **Superintendent of Schools**

52. Approve the establishment of a checking account at Wells Fargo Bank, N.A. for depositing monies collected from the auction and sale of land held deeded to the state. **Treasurer**

The Board will resolve as the Flood Control District Board of Directors.

Flood Control District Consent Agenda

53. Approve the second renewal of an Agreement with ATL, Inc. and the County Flood Control District for on-call geotechnical services for projects up to \$100,000.00. **Flood Control**

The Board will resolve as the Health District Board of Directors.

Health District Consent Agenda

54. Approve Amendment No. Two to ADHS IGA 16-099160, between the Coconino County Public Health Services District (CCPHSD) and the Arizona Department of Health Services (ADHS), for the period of July 1, 2016 to June 30, 2017 in the amount of \$711,010.00 to provide tobacco and chronic disease education and prevention services, injury prevention education, family planning, and public health accreditation activities. **Health District**
55. Approve a FY16 Budget Amendment in the amount of \$13,523 to bring the current approved budget of \$396,477 into alignment with the contract award amount of \$410,000 for the Tobacco and Chronic Disease Prevention Program. **Health District**
56. Approve a contract amendment between the Coconino County Public Health Services District and the Coconino Humane Association to provide animal shelter services from July 1, 2016 to June 30, 2017 in the amount of \$190,779.40. **Health District**
57. Approve a contract renewal with ATC Group Services LLC for FY17 to provide required services for the unincorporated areas of Coconino County, and incorporated areas of Coconino County except for the City of Flagstaff to coincide with the previously approved Brownfields Assessment Coalition Intergovernmental Agreement between the City of Flagstaff and Coconino County in the amount of \$100,000. **Health District**
58. Approve Grant Renewal/FY2017 Grant Award GRA-RC003-16-0748-01-Y2 between First Things First and the Coconino County Public Health Services District in the amount of \$127,000 for FY17 to provide education, oral health screenings, and fluoride varnishing to children through age 5 and pregnant women. **Health District**
59. Approve a FY16 Budget Amendment in the amount of \$78,023 for the period of July 1, 2015 to June 30, 2016 to align the approved budget with FY16 estimated expenses in order to provide home visiting services. **Health District**

The Board will resolve as the Jail District Board of Directors

Jail District Consent Agenda

60. Continue to June 21, 2016 meeting, approval of a contract renewal with Telmate, LLC to provide the inmate telephone system in both Flagstaff and Page detention facilities, in an estimated annual revenue amount of \$120,000 in FY17. **Jail District**
61. Approve the contract renewal with Good Source Solutions, Inc. to provide specialty food products to the Coconino County Flagstaff Detention Facility for FY17 in the estimated amount of \$160,000. **Jail District**
62. Approve the FY17 purchase order with Diamond Drugs, Inc. to provide prescription and over the counter medication to inmates of the Detention Facility in the estimated amount of \$225,000 utilizing the State of Minnesota Department of Administration Minnesota Multistate Contracting Alliance for Pharmacy Contract #MMS14004. **Jail District**
63. Approve the \$10,000,000 budget adjustment and transfer from the Jail District to the General Fund for the additional contribution payment to the Arizona Public Safety Personnel Retirement System in FY2016. **County Manager**

The Board will resolve as the Board of Supervisors

Action Item:

64. Adopt Resolution 2016-10 regarding disposition of federal lands; opposing any efforts to transfer ownership of federal lands to the State or local governments within Arizona outside of established procedures. **Government Relations**

10 a.m. Executive Session

65. Discussion of County Manager performance evaluation. Pursuant to A.R.S. 38-431.03 (A) (1), the Board of Supervisors may vote to enter executive session. **Board of Supervisors**

Break

1:15 p.m. - Work Session

- A. Update on the current status of the Willard Springs Transfer Station and possible direction regarding proposed operational and fee changes. **Public Works**
- B. Presentation and discussion of a proposed budget adjustment to purchase 50 body cameras with accessories for deputies, 50 body cameras with accessories for detention officers and cloud storage in the estimated amount of \$480,000 over the next five years. **Sheriff's Office**
- C. Discussion and possible direction regarding a draft Request for Proposals to engage a consultant in the development and completion of a newly updated Organizational Master Plan for the Parks and Recreation Department. **Parks and Recreation**
- D. Presentation and discussion regarding the Capital Improvement Project to connect Fort Tuthill County Park to the City of Flagstaff's wastewater system. **Parks and Recreation**
- E. Roundtable: To be discussed (Pursuant to A.R.S. § 38-431.02(H), these matters will not be acted upon)
 - Planning Calendar for 2016
 - Future Agenda Items
 - State and Federal Legislation
 - 2016 State Legislative Session
 - County Supervisors Association (CSA) Update
 - National Association of Counties (NACo) Update
 - County Manager's Report
 - JLUS Update
 - Chair's Report
 - Reports from Supervisors - (Updates on new projects, district budgets, requests for services and initiatives, updates from County staff)
 - District 1 – Supervisor Art Babbott
 - District 2 – Supervisor Elizabeth Archuleta
 - District 3 – Supervisor Matt Ryan
 - District 4 – Supervisor Mandy Metzger
 - District 5 – Supervisor Lena Fowler

Adjourn

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: _____ at _____ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this _____ day of _____, 2016.

Wendy Escoffier, Clerk of the Board